

2022–2024 Board member profile

The EAIE is seeking three (3) Board members with a commitment to advancing the EAIE’s mission and purpose in accordance with the EAIE’s values. As an executive body, the Board is a group of leaders consisting of the President, Vice-President and Board members. Together they guide the future of the Association by developing and implementing the strategy as approved by the General Council. The General Council provides oversight for the long-term vision, budget and accounts of the organisation.



Role and responsibilities

The main focus of the Board is in governing the Association. This includes providing financial oversight for the organisation, and regularly monitoring and evaluating the organisation’s programmes and services to ensure that they remain in line with the strategic plan.

Board members communicate with the Executive Director and EAIE Office, volunteers and the international higher education community regarding the organisation’s focus, and are responsible for enhancing the organisation’s public standing. In particular, they liaise with the Association’s various Expert Community steering groups and Committees in order to keep apprised of EAIE member interests.

Serving as an EAIE Board member offers the opportunity to be at the very centre of the Association’s activities. Professionally, Board members receive recognition, visibility and high-level networking opportunities that benefit both them and the institution for which they work.

However, it is also a considerable commitment that does require time. Board members must be prepared to attend and actively participate in all scheduled Board meetings (five per year).

They should have a willingness to travel and to represent the EAIE through participating in projects and presenting at conferences.

Skills you will contribute to the Association

Proven performance as a leader

A solid track record of using one's knowledge, talent, skills and vitality to contribute to the success of programmes, events or projects is essential for this position. Different from the role of a manager, a leader inspires and motivates stakeholders to achieve these successes.

Strong problem-solving and decision-making skills

Experience of adapting to unexpected circumstances combined with the ability to think critically and make swift, sound decisions regarding a course of action.

Strategic and generative thinking skills

Board members are visionaries. They identify and articulate opportunities for the Association. They recognise the relationships that exist among various bodies within the Association and try to ensure that there is as much synergy as possible.

Commitment to teamwork

Many people contribute their efforts toward the realisation of the Association's goals and objectives. Board members should have well-developed interpersonal and intercultural communication skills.

Sound judgment and integrity

The role will require a commitment to the wider goals of the EAIE and this will at times mean subordinating special interests for the greater good of the Association, including the need to make decisions that may not be popular with some members.

Commitment

A demonstrated commitment to the EAIE and its values, mission and goals is essential to the role, in addition to dedicating the time to serve.

Election criteria

- Experience of working in a leadership role, including work on major projects and events.
- Experience of developing and implementing strategy and managing change.
- Well-developed interpersonal and intercultural communication skills and a track record of effective teamwork.
- Be able to demonstrate commitment to the organisation and its mission and goals, in addition to dedicating the time to serve.
- A track record of supporting and engaging with a range of stakeholders.

Other desirable criteria:

- Open-minded

- Global perspective
- Pro-active
- Knowledge of and experience within the international higher education field and the Association
- Prior non-profit Board experience (preferred)

Eligibility criteria

- Nominees must be members of the Association.
- Any member may be nominated for one of the three elected positions available on the Board.
- Members may nominate themselves or be nominated by another member.
- The nomination must be supported by four other members, in addition to the proposer, from at least three different countries in writing.
- If a nominee having an appointed position within the Association is elected, he/she must step down from his/her appointed position.
- A nominee must sign a declaration of conflict of interest.
- A nominee must hand in an election statement to be published during the elections.
- A nominee may stand for a maximum of two positions, as long as he/she fulfils the profile criteria for both positions and indicates his/her preferred position in his/her election statement.
- Board members may serve a maximum of two terms of two years.